

Ministry Leaders' Reports and Advance Materials

prepared for the
2024 Annual Meeting of Saint Augustine of Canterbury Episcopal Church
Sunday, February 04, 2024



2023 Overview

As we prepare for the new calendar year, and another year in the life of our beloved church, it is our custom to prepare this annual report to look back at the year just past. Taking the time to thoughtfully and prayerfully look at what we have accomplished together, as well as where we have fallen short, allows us to plan for the future of this church. Please take a few minutes to read the reports prepared for you by our staff and the many volunteers making things happen as God's hands and feet in the world. Perhaps these reports will inspire you to become a part of our ministries in a new or different way this year!

As in most years, 2023 was filled with our wonderful St. Augustine's array of beautiful worship services, celebrations and ministries, but also with goodbyes to beloved staff members and parishioners. Here are a few of the highlights from the year:

- Hosted beautiful and contemplative Ash Wednesday, weekly Lenten services, study programs and Holy Week services;
- Collected 100 pairs of shoes to be distributed those in need by the *Love Like Jesus* ministry;
- Raised \$7,000 (\$3,500 contributions/\$3,500 matching from our budget) to buy supplies for and --, with the help of over 100 volunteers -- pack 20,000 emergency meal kits for Meals of Hope;
- Welcomed 458 worshippers to our three Easter services;
- "Liberated" Fr. Joe to participate in the first cohort of "The Leader's Way," a 10-month transformative leadership program at Yale Divinity School;
- Celebrated Fr. Tony's retirement from ministry with a celebration dinner, including creation of \$26,000 scholarship fund in his honor for the Diocese's School of Spiritual Direction;
- Sponsored 28 kids and parents who traveled to Washington DC for the National Acolyte Festival;

- Welcomed Bishop Poulson Reed on October 29th. A total of 259 people attended worship that day and witnessed the Confirmations of 26 new members;
- Welcomed the return of Rev. Mary Ann Coffman to serve as our new Deacon and the arrival of Father Jim Detrich to assist Fr. Joe with liturgical duties;
- Bid fond farewell to Jesse Heath, Minister of Family and Youth and Sarah-Emily Steinhart, Member Engagement Coordinator; (Jesse is pursuing a doctoral degree from University of Manchester, England and Sarah-Emily accepted a new position as Communications Minister at St. Paul's Cathedral in OKC.)
- Celebrated the willingness of parishioners Coleen Christian, Daphne Muran and Jesse Heath to take part-time positions to fill vacancies in our office and Crystal Westmoreland who stepped up to the role of volunteer Children's Chapel/Nursery coordinator;
- In conjunction with our annual Pet Blessing/Creation Sunday festivities, welcomed 148 worshippers, blessed about 50 pets and collected pet food and supplies for the benefit of the OKC Humane Society and Shelter and The Homeless Alliance;
- With a group of faithful volunteers, continued to keep our "Blessing Box" outdoor pantry continuously stocked with food items for anyone needing them; and
- Hosted over 367 individuals at our three Christmas Eve worship services.

In addition to these activities, we also continued our tradition/mandate to devote a significant amount of our financial resources to reaching out to our OKC community, distributing over \$50,000, or 7%, of our total operating budget for 2023 to this effort. We continue to aspire to increase our outreach budget to 10% of our total income.

Financially, our church continues in a strong position. 2023 saw a continuation of a nine-year record of positive annual net operating income. This has been accomplished by parishioners' faithful fulfillment of their pledges, generous weekly plate contributions by members and guests, careful preparation of the budget and diligent oversight of our expenses by the Vestry. We have also been the beneficiary of several anonymous gifts and bequests that we are prudently investing for deferred and unexpected maintenance on our nearly 40-year-old building. In addition, we are building up significant savings to allow our ministry to grow well into the future.

For 2024 and beyond our work will continue. Our financial pledges for 2024, which stand at \$615,000 as of this writing, are down 4% from 2023 levels. In the face of increasing operating costs, especially supplies and utilities, we have had to tighten our belts, so to speak. However, we're pleased to still present a balanced budget for approval at the February 4th, 2024 annual meeting. We will also be introducing a new "planned giving" program that will provide a framework and encouragement for members to include St. Augustine's in their estate plans. We remain confident that our enthusiasm for doing God's work in our own unique St. Augustine's way will continue!

Please enjoy reading the many ministry reports and information included in this annual report and plan to attend the annual meeting immediately after our one special service at 10 am on Sunday, February 4th.

TABLE OF CONTENTS

- Preliminary Meeting Agenda ----- Page 4
- Minutes from the Annual Meeting on February 12, 2023, ----- Page 5
- List of Current Vestry Members-----Page 10
- Nominees for Vestry Vacancies -----Page 13
- Nominees for Convention Delegates (5 Delegates and 5 Alternates) ----- Page 15
- Summary Operating Income Statement -----Page 16
- Ministry Reports: -----Page 17
 - Rector’s Report: Rev. Joseph C. Alsay
 - Senior Warden’s Report: James Reeg
 - Junior Warden’s Report: Jonathan Wallingford
 - Ministries that enable INSPIRING WORSHIP -----Page 22

Ministries striving for a perfect marriage of the centuries-old traditions that inspire us and exciting, modern worship engaging all five senses. We seek to honor our heritage and embrace our future.

 - Acolytes, Eucharistic Assistants, Oblation Bearers, Altar Guild
 - Flower/Liturgical Environment Guild
 - Intercessors and Lectors
 - Music Ministry
 - OUTREACH Ministries -----Page 26

Ministries aspiring to be an active part of God’s ongoing work by reaching out to show that faith can bring peace justice and hope to the world, the local community and in each other’s lives.

 - Creation Care
 - Brotherhood of St. Lawrence
 - Episcopal Church Women
 - United Thank Offering
 - Blessing Box Ministry
 - SMALL GROUPS Ministries -----Page 27

Ministries that endeavor to bring us together for worship, fellowship and service.

 - Daughters of the King
 - Shining Knights
 - Cub Scouts
 - LGBTQIA+ and Allies Group
 - Ministries that Support PASSIONATE SPIRITUALITY -----Page 32

Ministries that do not insist that we know all of the firm and final answers to life’s most important questions but committed to listening to God and loving the questions as we seek the way of Jesus.

 - Ministries to Children and Youth
 - Stewardship
 - Health Ministry
 - Ministries that Provide EFFECTIVE STRUCTURE to our Organization -----Page 33

Ministries that strive to help us be good stewards, working diligently to be welcoming, inclusive, hospitable, manage the property and resources in our care.

 - Video Team
 - Ushers
 - Greeters
 - Holy Hospitality
 - Parish Scrap Book
 - Congregational Care
 - Sunshine Committee
 - Prayer Shawl Committee
 - Parish Health Ministry
 - Care for Caregivers
 - Columbarium Committee

PRELIMINARY MEETING AGENDA

Saint Augustine of Canterbury Episcopal Church
Annual Meeting
February 4, 2024

- I. Meal
- II. Welcome and Opening Prayer
- III. Call to Order
- IV. Honor Deceased Members
- V. "Housekeeping" resolutions
 - a. Certify Quorum
 - b. Motion to Vote by Acclamation
 - c. Approve Advance Reports
 - d. Approve Minutes from 2023 Annual Meeting
- VI. Acknowledgements
 - a. Outgoing, Continuing and Other Vestry Members
 - b. 2023 Convention Delegates
- VII. Election of New Vestry Members
 - a. Presentation of Nominees from Vestry
 - i. Reggie Christian
 - ii. John Potter
 - iii. Chris Poole
 - iv. Jim Ferguson
 - b. Nominations from Floor
 - c. Motion to Elect Nominated Vestry Members
- VIII. Election of Convention Delegates (5 Delegates, up to up to 5 Alternates)
 - a. Presentation of Nominees
 - i. Mike Johnston
 - ii. Karen Johnston
 - iii. John Fink
 - iv. Chris Poole
 - v. Stuart Hazelton
 - b. Nominations from Floor
 - c. Motion to Elect Nominated Convention Delegates
- IX. Financial Overview
 - a. 2023 Financial Results
 - b. 2024 Budget
 - c. Motion to Approve 2024 Budget
- X. Planned Giving Overview
- XI. Rector's Reflections and Announcements
- XII. Sending

Saint Augustine of Canterbury Episcopal Church

Annual Meeting Minutes

February 12, 2023

- I. After noting this was the 40th Saint Augustine of Canterbury Annual meeting the meeting was called to order by Fr. Joseph Alsay, Rector
- II. Father Alsay offered the opening prayer with thanksgivings and requests for guidance.
- III. The congregation paused to remember those among us who died during 2022. Those remembered were Dean Charles Shanahan, Sandra Jean Collins, Sharon Elaine Feland, Lorna Mae Smith, Melva Gayle Bridges, Evelyn Ann Brodersen Hooge, Mary Margaret Bott, Mary Knaub Current, and George Thomas Current. Let light perpetual shine upon them.
- IV. Quorum - According to the bylaws, a quorum consists of 10% of the membership and a majority of the Vestry members. At present there are 343 members eligible to vote and 11 members of the Vestry. Sarah Emily Steinhardt, Membership Registrar, certified the presence of a quorum in accordance with the bylaws.
- V. James Reeg, Senior Warden, made a motion that all voting, except for convention delegates, be completed by acclamation rather than written ballot. A second was added to the motion. The motion passed without discussion or opposition.
- VI. James Reeg called for a motion to approve the minutes from the 2022 Annual Meeting as well as the Ministry Reports. Both documents were sent to the membership electronically well in advance of the meeting. A motion to approve both documents as corrected was made by Jason Seabolt. Valerie Hall added the second. Motion passed without discussion or questions.
- VII. Thanks were extended to the individuals who served and supported the vestry during 2022:
 - A. Father Joseph thanked the outgoing Vestry members – Renee Bauer, Matt Cloud, and Sherry Dale. He also thanked Rick Inselman, who has agreed to extend his service by an additional year to provide experience to the new Vestry.
 - B. James Reeg, then thanked the Vestry members who are continuing their service: James Reeg serving as Senior Warden, and Jonathan Wallingford serving as Junior Warden, Jason Seabolt, Valerie Lewis, Rick Inselman, Valerie Hall, John Fink, and Brad Davidson.

C. James also thanked the non-voting members assisting the Vestry:

- Diana Lauffer, Registrar, who has served faithfully and continually for many years as the Registrar has retired from this position. Sarah Emily Steinhardt will be assuming her duties. These duties include recording all events related to changes in membership, baptisms, marriages, deaths, etc.
- Renee Lewis, Vestry Clerk, who has served as clerk to the vestry for the past five and half years. Her duties focus on recording the meeting minutes and maintaining meeting records according to Diocesan policy.
- Kenny Koch who has served for many years as the Contribution Registrar. He maintains the official records of individual contributions and prepares periodic and end-of-year statements for each member. Marian expressed gratitude on behalf of the entire parish for these individuals who volunteer their time and skills for these important tasks.
- Marian Moon took over the duties of Treasurer during 2022. She is doing a very thorough and accurate job tracking the parish's financial business. We value the contribution she is making and the use of her expertise to enhance the financial position of the church. Daphne Hale will continue to assist Marian as our bookkeeper.

D. James then thanked our delegates to the 2022 Diocesan Convention. Our elected delegates: Edith Kenney, Janet Mills, Lauri Reeg, Sarah-Emily Steinhardt, and Ricky Womack represented the congregation and voted on issues presented during the business meeting. Father Joseph Alsay, Father Tony Moon, and Deacon Karen Hanson, who served as our Clergy Delegates were also thanked for their service.

E. The Senior Warden then thanked Father Alsay for almost 14 years of service to the parish. With heartfelt gratitude he recognized that his work, vision, sacrifice, and love has brought the congregation to a place that "we would not have found on our own."

VIII. Appointment of the Senior Warden

Father Joseph presented the nominees for the open positions on the Vestry. Michael Johnston has been nominated by Father Joseph for the position of Senior Warden- Elect.

James Reeg offered a motion to approve then Michael Johnston as the Senior Warden Elect. The motion was seconded. The motion to elect Michael Johnston as the Senior Warden- Elect passed unanimously

IX. Presentation and Election of the Nominees for Vestry

The Vestry in conjunction with Father Joseph are putting forward the following candidates. Bill Kenney for Junior Warden-Elect, Jay Kyte, Scott Myers, and Rick Inselman (Returning Member) James Reeg introduced these individuals to the congregation present, Biographical information for these candidates was provided electronically in the Annual Report prior to the meeting.

Father Joseph called for additional vestry nominations from the floor. Hearing none he called for a motion to elect the nominees presented by the Senior Warden, James Reeg to fill the open voting positions. A motion to elect the presented nominees was made and seconded. The motion passed unanimously by acclamation.

X. Election of Convention Delegates

Father Joseph called for the election of the 2023 delegates to the Diocesan Convention. Saint Augustine's is entitled to have five (5) delegates and up to five (5) alternates.

The Senior Warden presented candidates who have consented to serve the church in this capacity. Individuals currently on the ballot are Mike Johnston. Sarah Johnston, John Fink, Sarah-Emily Steinhardt, Lauri Reeg. James Reeg, Valerie Hall, and Mike Hall are put forth on the ballot as alternate delegates.

A call for nomination from the floor was made by Father Joseph. Hearing none, James Reeg made a motion to approve both the delegate ballot and the alternate ballot. Motion seconded. Motion passed by acclamation.

XI. Financial Review and 2023 Budget Approval

Marian thanked the members of the financial team. Each person on the team takes the responsibility seriously and enters the managing of our fiscal resources prayerfully and thoughtfully. Members of the financial team are:

- Marian Moon, James Reeg, Jonathan Wallingford, Father Joseph, and Sherry Dale who planned the budget for the upcoming year.
- Kenny Koch who maintains the individual records for each member's contributing cash a/o "Gifts InKind" to the church.
- Jan Pope and Betty Mise who count the weekly offering and prepare the report.
- Betty Mise and Charlotte Cascio who prepare the materials and checks needed to pay the expenses of the church.
- Marian Moon serves as the Senior Accountant.
- Rick Inselman, James Reeg, and John Fink completed the annual internal audit.

Key Points of the 2022 Financial Report

- 2022 Gross Operating Income was \$17,000 above the budget expectation. Total Operating Expenses exceed planned by \$4,000. SAC's Net Operating income was \$11,000.
- Graphics showing income sources by percentage and expense distribution by percentage were shown to the attendees. See attachment.
- The Annual Pledge history of the church from 2016 to 2023 were shown via graphics. The total pledge amount has increased each year from 2017 through 2022. Pledge amount in 2023 was \$640,000. This is a drop of \$30,000 from our 2022 commitments. Fortunately, plate offerings have increased over the past two years. Overall, the Lord has continued to bless the ministry of our parish during a very challenging season.
- Our budget planning committee has worked to ensure SAC continues with a balanced budget while maintaining our commitment to outreach spending. A copy of the proposed 2023 budget is posted in the Commons.

A graphic presenting the major changes in the 2023 budget was shared. The budget planning committee was confident enough in the consistency of Plate Offerings to increase the expected earnings in that area by \$10,000. This allowed for a decrease of only \$20,000 in other areas to arrive at a balanced budget.

- St. Augustine of Canterbury's financial position at the end of 2022 includes:
 - A Total Operating Expense Balance of \$77,000 after \$131,000 was transferred into savings.
 - Restricted Funds totaled \$1,152,000. These funds are in accounts that have restricted access for various purposes. The vestry has access to spend \$662,000. This leaves \$490,000 in a variety of saving positions.

Marian Moon presented a motion calling for approval of the 2023 budget as presented. Father Joseph asked for questions and concerns about the motion. The motion received a second from Valerie Hall . Motion passed by acclamation.

XII. Rector Reflections

Father Joseph delivered his reflections as part of the homily during the worship service. A summary of the year's events, accomplishments, and blessings is in the Annual Report document.

Father Joseph shared a story about his meeting with Father (then Deacon) Tony Moon. He then shared the news that Father Moon has tendered his resignation as "Assisting Priest", effective the first part of September 2023. FR Moon and his wife Marian will remain members of the parish.

XIII. Closing

Father Joseph closed the meeting with prayer.

He then offered up the Sending Rite.

CURRENT VESTRY MEMBERS AND OFFICERS

Father Joseph Alsay, Rector
James Reeg, Senior Warden *
John Wallingford, Junior Warden *
Mike Johnston, Senior Warden-Elect
Bill Kenny, Junior Warden-Elect
Jay Kyte
Brad Davidson*
Rick Inselman *
Valerie Hall
Valerie Lewis
Scott Myers
Jason Seabolt
John Fink
Marian Moon, Treasurer (non-voting)
Renee Lewis, Clerk (non-voting)
** indicates outgoing Vestry member*

CURRENT VESTRY MEMBERS

Michael Johnston(Sr. Warden) - The highest compliment I have ever received was to be described as a servant leader concerned with helping others *expand their vision of God*. Whether participating in the Ignatian Spirituality Group, facilitating a Story Group, assisting in Children's Chapel or mentoring my fellow crew members at Trader Joe's, *I consider it a sacred calling to point others to God and His infinite glory and grace*. However, I serve, whatever I do, I see my daily work as art; the canvas I've been given to make Him known.

My wife Karen and I are former members of Disciples of Christ denomination where I served as a licensed minister. We joined St. Augustine of Canterbury in September of 2019. From the moment we first encountered the church, our souls were refreshed and replenished by the rich worship, holy hospitality, and soulful companionship...gifts for which our world is hungry. We are inspired as we embrace the Episcopal Church's rich traditions. It is an honor to be nominated to serve the St. Augustine family as Senior Warden Elect.

This year I will celebrate 52 years of full-time retail by retiring. This affords me the time to continue to explore my passion for photography and other art forms. In the Celtic tradition it is said there are two books of revelation – the big book of Nature and the small book of the Scriptures. I am a student of both, finding deep joy exploring Creation with an inspired scripture in mind, seeking to capture a Holy moment with my camera. I later sit with the received image practicing *Visio Divina*, seeking to open the eyes of my heart to God.

My greatest joy is sharing these adventures with my wife and companion Karen, whose beauty and grace bring color to my life.

William 'Bill' Kenney(Jr. Warden) – Bill is fortunate enough to have been married to Edith for 29 years. They share one grown daughter, Caitlin, three adult daughters from a previous marriage, and 5 grandchildren.

A Retired Paramedic / Emergency Services Instructor, Bill was certified as an EMT in 1978, and completed Paramedic training through the USAF in 1984. Prior to that he was employed in Public Service as a police officer in a rural department here in Oklahoma. Bill taught EMS & Health and Safety classes for a VoTech system and for OSU/OKC for many years. His experience also includes Disaster Operations with the American Red Cross and Critical Incident Stress / Peer Support training. Bill was trained by the International Critical Incident Stress Foundation and served as an instructor for them for several years. He enjoyed over 40 years dedicated to Public Service/Public Safety. Bill also served as a Chaplain during Stress Debriefings and with the Ambulance services. He is a Freemason and spent several years as Chaplain of his home Lodge. Bill has been an Ordained Minister since 2005.

Bill's hobbies include music and history. Since the early 90's he has been a member of a historical reenactment group that is chartered as an educational, non-profit which encourages interest in Oklahoma history with presentations related to the territorial era. Edith and Bill live in Oklahoma City and have attended St Augustine for several years. It is also widely rumored that Bill is Santa Claus.

Jay Kyte - Jay Kyte is a self-described recovering lawyer who practiced law for eight years before joining Balon Corporation in 2001 as its General Counsel and Corporate Secretary. Jay transitioned to Chief Operating Officer in 2017. In 2023, Jay will celebrate 30 years of being married to his best friend, Sara. Jay and Sara have attended St. Augustine since 2019 and presently serve as ushers, lectors, and more recently as Eucharistic ministers. Jay and Sara enjoy traveling and spending time with their fur-son, Rocky.

Scott Myers - Scott grew up in Stillwater and graduated from OSU. Shortly afterward he moved to California where he lived for 36 years. Scott worked in the financial industry for several years. He then went to graduate school to obtain a master's degree in counseling psychology. Scott worked in child protective services emergency response and children's crisis mental health for 21 years and supervised several teams. He implemented a mobile crisis team consisting of social workers embedded in the local police department, working in tandem with law enforcement to help youth and families in crisis. He was a member of Trinity Cathedral in Sacramento and served on the vestry. Scott retired in 2021 and returned to Oklahoma to be closer to his family. He is a Licensed Marital and Family Therapist. Scott joined St. Augustine's shortly after he moved home and he is a Court Appointed Special Advocate (CASA) volunteer, advocating for youth removed from their parents and placed in foster care.

Jason Seabolt – Jason has been attending St. Augustine for approximately six years after moving to the Quail Springs area of Oklahoma City in 2016. Jason is a lifelong episcopalian having been baptized and confirmed at St. John's Episcopal Church in Vinita, Oklahoma. He is an attorney who practices in Real Property, Wills and Trusts, Probate, Oil and Gas, and Contract Litigation. Jason has owned and operated his law practice, Jason S. Seabolt, P.L.L.C., since 2016 in Oklahoma City. He graduated from the University of Tulsa in 2013 with a bachelor's degree in Music Education and then attended Oklahoma City University School of Law, earning a Juris Doctor in 2016.

Jason is a lifelong Oklahoman having been born and raised in Vinita, Oklahoma. In his free time, he can be found cooking Greek dinners, golfing, fishing, or laying in his hammock. On Saturdays in the fall, Jason can be spotted at Memorial Stadium in Norman or hosting friends and family during Sooner away games. Jason currently serves as Secretary on the Board of Directors for the Wesley Foundation at the University of Tulsa.

John Fink - John is a lifelong Episcopalian. He attended St. Mary's for more than 40 years. He's more recently been a member of All Souls' and now St. Augustine's. He and Donna were married at St. Mary's by Fr. David. They were married for 30 years at the time of Donna's death. He has a son with partner and 2 grandchildren. He recently retired from Oklahoma City Schools after 41 years. Responsibilities included: preparing reports for the district's state aid funding; evaluating programs, curriculum, and teaching practices; projecting student enrollment; and reporting district compliance with state and federal laws/regulations, including the US Department of Education Office for Civil Rights. He planned school closings, openings, and grade configuration changes. He reassigned students for desegregation, and his testimony was included before the US Supreme Court when the district sought to be released from the 1972 desegregation court order.

His undergrad study was in Psychology (OSU) and grad in Biostatistics/Epidemiology (OU). Professional affiliations included International Society for Educational Planning (officer, board member, editor) and the National Center for Education Statistics. He authored/co-authored several education publications. At St. Augustine's John serves as a Eucharistic visitor and member of the Social Justice Story Group. He is a Stephen Minister and volunteers with Catholic Charities, Upward Transitions, New Dimensions, and political campaigns. He was a precinct chair and delegate to county and state political party conventions. John enjoys being with family and friends, music, sports, and reading.

Valerie Hall - Valerie Hall started attending Saint Augustine in 2016 and was impressed at the welcome she received. She continues to believe that it is enthusiastically welcoming and loves to let others know that they should come and join this fellowship. Valerie married Michael Hall in 2017 and believes that God brought them together in an amazing way. Together they have four children, Jacob Hall, Emily Hall, and fiancé Jude, Andrew Long and wife Kylie, Aaron Long and fiancée, Olivia. As their nest has emptied of human children, they have rescued and adopted furry children. These include two cats, Clementine and Rose Oreo, and two dogs, Ruger and Buffy. If asked to see a picture of her kids, often the furry children are shown first much to the chagrin of the human children. Valerie is currently an 8th grade science teacher. She has also taught computer applications in elementary and middle school, and third grade. Prior to public education, Valerie served as an adjunct professor of communication for both Southern Nazarene University and the University of Central Oklahoma. She hopes that she can use her experience in teaching and communication to serve the church that she loves so much. She has served as a lector, worked with Children's Chapel, and enjoys being a helping hand behind the scenes with landscaping and church decorating. In her spare time, Valerie loves to cook, and her favorite outreach at Saint Augustine has been the breakfast burrito making and distribution on Christmas Eve. Valerie also loves the outdoors, so traveling, hiking, biking, swimming, and paddle boarding are favorite activities. She can also be found running through the neighborhood with Ruger as her terrible pacing coach or running with Mike who is much better at pacing. Together she and Mike enjoy marathons, but Valerie usually does half the distance. Buffy has short legs, so she only runs to the end of the driveway, but she loves to go shopping with her human mom. Valerie is humbled to serve as a member of the vestry and hopes to see Saint Augustine continue to grow in serving the Oklahoma City area and enthusiastically welcoming all who come to worship.

Valerie Lewis - Valerie has attended St. Augustine's since 2009. Prior to becoming a member of St. Augustine, she was a member of the Church of the Redeemer. Valerie has served the ministry as Usher, Lector, and Intercessor. She was also a Vestry Member at the Church of the Redeemer. Valerie established Cornerstone Counseling & Consulting Inc. in 2003 and currently serves as Executive Director which provides Mental Health/Behavioral Health services to children, adults, and families. Valerie is a licensed professional counselor, licensed alcohol and drug counselor, and licensed sex offender treatment provider. Valerie is dually licensed in Oklahoma and Texas and resides in both states.

NOMINEES FOR 2024 VESTRY

Chris Poole - Chris Poole's passion is helping people. His career reflects that goal.

Chris served as Director of Housing for Consumer Credit Counseling Service of Central Oklahoma, a United Way sponsored non-profit, money management organization.

He taught financial responsibility, successfully helping hundreds of Oklahomans avoid bankruptcy and foreclosure. During his 8 1/2 years at CCCS, he helped homeowners restructure their mortgage loans, and restructure their debts so they could keep their family in their homes and meet their financial obligations. Chris sees this as some of his most important work, because it helped stabilize families.

In addition to working with families, as Housing Director, Chris was responsible for writing and securing grants, including federal grants from the Department of Housing and Urban Development. He was responsible for managing financial reports required by HUD for yearly audits.

Prior to his work at CCCS, Chris was part of a small team at Midfirst Bank/Midland Mortgage charged with launching a new program called Loss Mitigation, which was designed to help homeowners avoid foreclosure. This work helps families stay in their homes. It also helps financial institutions by keeping performing loans on the books. The program is now nationally utilized.

Chris began his career in broadcast journalism, where he served as a reporter and producer at KXII-TV, and News 9 in Oklahoma City. He was recognized for outstanding service to the mental health community in Southern Oklahoma for a series of stories he wrote and reported, highlighting mental health issues. During his tenure at News 9, he was heavily involved in the station's coverage of the bombing of the Murrah Federal Building.

Today, Chris trains builders, and provides quality control for Eric L. Davis Engineering. His motivation in this position is ensuring our neighbor's homes and commercial buildings are built following best practices. In addition to training builders, he writes training materials for the company.

Since 2019, Chris has called St. Augustine his Spiritual home. He is eager to bring his passion and experience to the vestry, and continue bringing positive changes to our community.

Reggie Christian

Reggie is originally from Tulsa and attended Oklahoma State University on a football scholarship where he also met his wife of 29 years, Coleen. After college, he started his career in IT with Dell Computers with their product engineering group. In 2008, Reggie transitioned to HCA Healthcare where he has served in several leadership positions, including his current role as the Regional Director of IT Operations for the HCA Healthcare American Group. In his spare time, Reggie enjoys spending time with his family, traveling, rooting on his favorite sports teams and enjoying the outdoors through gardening or any water related activity.

John Potter

John Potter is a Native of Houston, Texas. He attended The Juilliard School and The University of Oklahoma for Organ Performance. As a church organist, he has served St. Martin's - Houston, St James' Church - NYC, St. Andrew's - Lawton and currently at St. Augustine's - OKC for the last 7 Years. He has worked for the last 13 years at Mr. Ooley's, specializing in luxury and bespoke menswear. John is married to Ashley Potter and they have an 8 year old son Gabriel. In his spare time John is an avid motorcyclist who will find any excuse to hit the open road for the next adventure!

Jim Ferguson

Jim Ferguson and his wife, Judy, became members of St Augustine's in 2018. Jim is a lifelong Episcopalian and was formally a member of St Mary's Church in Edmond. He and his wife have 2 children and 4 grandchildren all of whom are also members at St. Augustine's. Jim attended Washington and Lee University in Lexington, Va where he earned a degree in Business Commerce. He then served on active duty in the US Army for 7 and half years followed by an additional 16 years in the Oklahoma National Guard retiring as a Colonel in 1997. After active duty he attended Law School at the University of Oklahoma. Jim is currently an attorney specializing in Workers Compensation defense work and employment law. He is a partner in the law firm of Walker, Ferguson and Ferguson. Jim's hobbies include playing golf, hunting and attending grandchildren's sporting events. Jim currently serves as an usher at the 8.30 service and would be honored to serve on the Vestry at St Augustine's Church.

NOMINEES FOR CONVENTION DELEGATES

(5 delegates and up to 5 alternates to be elected)

DELEGATES

- * Mike Johnston
- * Karen Johnston
- * John Fink
- * Chris Poole
- * Stuart Hazelton

ALTERNATES

- * Robin Troutman
- * Valerie Hall
- * Mike Hall

SUMMARY

2023 OPERATING INCOME STATEMENT and 2024 Budget

SUMMARY 2023 OPERATING INCOME and 2024 BUDGET

	2023 Actual Results	2023 Budget	Variance	%	2024 Budget	Variance from 2023 Budget
OPERATING INCOME						
Pledges	\$ 618,361	\$ 638,000	\$(19,639)	(3%)	\$ 615,000	\$ (23,000)
Plate Contributions	75,917	50,000	25,917	52%	50,000	-
Other Income	15,611	2,000	13,611	681%	24,000	22,000
Total OPERATING INCOME	709,889	690,000	19,889	3%	689,000	(1,000)
OPERATING EXPENSE						
Clergy Compensation	163,226	164,836	(1,610)	(1%)	161,242	(3,594)
Clergy Expense	19,441	11,500	7,941	69%	15,000	3,500
Administrative Expense	61,180	44,640	16,540	37%	79,575	34,935
Facilities Expense	112,974	105,450	7,524	7%	110,719	5,269
Ministry and Outreach Expense	349,847	363,574	(13,727)	7%	322,464	(41,110)
Total OPERATING EXPENSE	706,668	690,000	16,668	1%	689,000	(1,000)
NET OPERATING INCOME	\$ 3,221	\$ -	\$ 3,221		\$ -	\$ -

MINISTRY REPORTS

FATHER JOSEPH ALSAY'S 2023 ANNUAL RECTOR'S REPORT

Tis the season.....to be sick! Is it a fever or cold or allergies? I'm sure you've had those conversations. Over the years I've been told that I need to take a preventative this time of the year like Airborne, zinc, vitamin C, Zicam or even use a neti pot to stave off those pesky colds and the fever that can sometimes accompany them.

There's illness in today's gospel. Simon's mother-in-law has a fever. But we know the ending of the story already, right? Jesus will come and make everything better. In fact, Jesus takes her by the hand, lifts her up, heals her, and she starts serving. But before we make this too simple, let's reflect a little on illness today.

Illness can mean many things. Fever is not just high temperature. There is the so-called "fever of life": the frenetic, workaholic, 24/7, sleepless nights and not feeling rested. What about the rat race, the urban pace, what it takes to make it, to make a living, to be responsible for a family, to never have enough time for yourself. The stressful pace that can bring us down. It's downright exhausting to keep up with emails, and a digital world that never sleeps. That keeps us from relaxing, from being in the moment, from finding time to chill without distractions. And the endless news cycle doesn't help. Think of the social ills that debilitate our world, our country, our city. Or maybe you're laid low by illness, injury or chronic pain.

There are so many needs. So many people with broken bodies, broken spirits, broken hearts. People sick and possessed by demons, as Mark puts it. And they bring them all. The whole city is there. It causes you to ask the question, "Is everybody suffering from some ailment or laid low by something?"

I was reminded of a Shaker song with this text: *Lay me low, lay me low, lay me low, low, low. Where Mother can find me. Where Mother can own me. Where Mother can bless me.* One version of the song has: *Lay me low, where the Lord can find me. Where the Lord can own me. Where the Lord can bless me.*

Indeed, the Lord blessed many people in our community through the outstanding outreach work of St. Augustine's in 2023.

Here's just a few organizations that benefited:

- 20,000 Meals of Hope
- Brotherhood Grocery Buy
- Shepherds of Love
- Christmas Gifts for 40 families in Putnam City School District
- YMCA of Oklahoma City
- Magdalene House
- Bishop's Golf Tournament
- NW OKC Chamber Golf Tournament

- CAIR-OK
- Angelman Syndrome Foundation
- “Love Like Jesus” Shoe Ministry
- SISU Youth Services
- New Gate at St. Crispin’s
- Homeless Alliance
- Spero Project
- Oklahoma City Public Schools Coat – A – Kids Project
- Oklahoma Humane Society
- The Wesley Foundation
- Diversity Center
- Period OKC Foundation
- India Shrine Center
- UCO Food Pantry
- Jewish Federation of Greater Oklahoma City
- Angi Debo Elementary

In exhaustion, in oppression, in illness, in deepest need and darkest night, when the fever seems without end, God hears our cry and empowers, supports, undergirds, heals. Did you hear the poetic language of our First Reading from Isaiah?

“Even youth will faint and be weary, and the young will fall exhausted: but those who wait for the Lord shall renew their strength, they shall mount up with wings like eagles, they shall run and not be weary, they shall walk and not faint.”

Speaking of youth, did you know that young adults, age 18-25 are the most unchurched population in our country? And yet, those same young adults also have a keen interest in spiritual issues and questions?

That’s why I was so pleased that Vestry of this church was so benevolent and had the forethought to send 15 of our acolytes along with 13 adults to the National Cathedral to attend the National Acolyte Festival. As the preacher for the occasion the Reverend Canon Melaine Mullen reminded the gathering of young and old alike. This gathering and their ministry however small it may seem, can have impact on the life of the church for generations to come. It was partly due to his role as a young acolyte, that Archbishop Desmond Tutu was formed to be the leader he became in the Anglican Communion and in our world. We can only wait to see the results of the impact that the formative experiences they had in Washington D.C. will play in their lives

But, it’s hard to wait for anything these days, let alone wait for God. How hard it is to be flat on our back and have to learn dependence.

Having no energy to get out of bed. Writhing and wondering if we will come out of it alive? Sleeping to renew our strength and regain our equilibrium. Yet often it is precisely then that God enfolds us with healing love and gives us wings to fly.

Jesus---that great Physician’s mission and purpose was to bring peace, wholeness and healing where there is brokenness, illness and social fragmentation of any kind. So, they lay

them before Jesus. They stand, they wait, they hope. That he might find them. Own them. Bless them. That he might touch them and heal them.

When Jesus raises up Simon's mother-in-law, he takes her by the hand. Restores her dignity. It is the first resurrection story in Mark. The woman rises up and begins to serve. Scholars wonder if she is an example in Mark's community of the vocation of service.

Perhaps that is our great desire also. Whether a student, whether in our working years or retirement, we desire to have a purpose, to use our gifts and passions and to join in God's mission of mending the world---something Jews call *tikkun olam*.

That's why I'm so thankful that as St. Augustine's draws to a close our 40th Anniversary celebrations this Spring, we stop to give thanks to our courageous Clergy, stellar Staff, magnanimous Ministry leaders, vibrant Vestry and vivacious volunteers whose dedication, skill, knowledge and faithfulness ensure that SAC remain a viable community of faith.

We especially owe a heartfelt debt of gratitude to Sr. Warden, James Reeg, Jr. Warden, Jonathan Wallingford, and Vestry Members, Dr. Brad Davidson, Rick Inselman all of whom are rotating off the Vestry this year. Their sage advice, gifted leadership, and loving dedication will be greatly missed. Please let them know how much this family of faith appreciates all that they have done.

We've seen a great deal of change in our staff and clergy over the past year. But, I am ever hopeful and encouraged that mission of the gospel will be spread to the wider OKC community in the years to come. It is because of that reassurance, I can offer words of "Thanks" to: Coleen Christian, Daphne Muran, Jesse Heath, Dr. Crystal Westmoreland, Deacon Mary Ann Coffman, and the Reverend Dr. James Detrich for their tireless efforts and beneficial expertise.

As Christians, as disciples of Christ, I believe we are called to respond to the needs of our church, our community and our world.

The city is at our door.

There are people out there seeking meaning, direction and hope in their lives. You know Episcopalians often act like "evangelism" is dirty word. But it is not! Sharing the love and grace of Jesus Christ is not an option! It is the duty of every Christian Community---not just the Baptist and Evangelicals.

How are they going to hear it if we aren't willing to share it?

The city is at our door.

The poet, Maya Angelou wrote in her poem on the occasion of the Million Man March these words: *The ancestors remind us, despite the history of pain, We are a going-on-people who will rise again. And still we rise.*

The Reverend Joseph C. Alsay +

PARISH STATISTICS – 2023

Sunday/Saturday Eucharists – 102
Weekday Daily Office – 6.
Weekday Eucharists – 51
Private Eucharists – 47
Other Pastoral Services – 68
ASA – 158

Transfer In

Glen Boyer
Joanne Boyer
Daphne Christian Muran
Kathryn Jane Simmons
Mary Jenkins
Sondra Janet Rogers(Fisk)
Coleen Christian
Reginald Christian
Kevin Muschinske
Janet Muschinske
Nathan Muschinske

Transfer Out

Patti Morgan
Stephanie McKay Horner Toney
Glen Ellis Toney
Elizabeth McGill
Micheal McGill
Alex McLoughlin
Kathy Herndon
Darin Herndon
Owen Herndon
Lucy Herndon
Hillary Winn Burkholder
Matthew Burkholder

Benjamin Walker Burkholder
Terry Fife
Ben Hardcastle
Pamela Castor

Baptisms

Tygret, Maxwell Conrad
Gruel, Phoebe Kuhr
Olson, Melinda Rae
Barnes, Evalynn Grace
Kawaykla, Asriyel Mason
*Narviaz Mason Teddie
Chalepah, Brandon Lee Philip
*Narviaz, Brandon Donald
Enriquez, Aylin Fernanda
Enriquez, Nancy Lucila
Long, Rory Thomas
Davis, Sullivan Lee
Davis, Shepherd Bauer
Caldera, Mathis Florencio
Zubillaga, Santiago Javier

Confirmations

Andrews, Pamela
Beck, Amethyst
Blankenship, Amanda Lauren
Briggs, William Roy
Gruel, Andrew
Gruel, Carolyn McCuskey
Guthrie, Janet
Jones, Marina Elizabeth
Lowrey, Jeanne Ann
McCauley, Katherine
Muran, John Antonio

Narviaz, Danial Don
Narviaz, Daniel Don
Narviaz, Mason Teddie
Narviaz, Tabitha Ann
Patterson, Doris Herod
Payne, Tina Michelle
Snelling, James
Snelling Vicki J.
Thompson, Tina Louise
Walker, Nancy
Weaver, Sebastian
White, William
Wressell, Carri Catherine
Yeager, Margaret Ann "Moore"

Holy Matrimony

Maria de Lourdes Parraguire /
Kenneth Micheal Johnson
Jasmine Quinette Hinton /
Shaka Lee Thomas
Frances Kathryn Matthews/
Staci Nicole Maddox

Requiescat in Peace

Karen Van Allen Koch
Eric Thrower
Melinda (Gray) Campbell
Susan Lee "Susie" Frogge
Sandra Kay Tubre
Charles D. Spencer
Leonard Steedman

SENIOR WARDEN'S REPORT: James Reeg

It has been my honor and pleasure to serve as your Senior Warden these last 3 years. I would like to present the following report on the state of our congregation. I would like to thank the Vestry and all of the members of our church for their continued support and dedication. Without your commitment, our church would not be the thriving community that it is today.

Over the past year, our church has seen several positive developments. We have welcomed several new members into our congregation and our weekly attendance has continued to increase. We continue to expand our outreach giving and programs that provide assistance to those in need in our community with the goal being 10% of our budget.

Financially, our church is in a strong position. We have been able to maintain a balanced budget and we have continued making improvements to our facilities, including new lighting in the nave and identifying areas where the church could be more energy efficient.

Looking ahead, we have several exciting events and initiatives planned. In 2024 we will be celebrating the 40th anniversary of the founding of Saint Augustine Episcopal Church. We will be celebrating this event throughout the year.

Once again, I would like to thank all of the members of our church for your support and commitment. I have enjoyed being your Sr. Warden and look forward to other areas where I can serve. Mike Johnston has been working closely with me over the last year. I know he will be of great service to the church in the Sr. Warden role.

Respectfully submitted, James Reeg Sr. Warden

JUNIOR WARDEN'S REPORT: Jon Wallingford

It has been an honor to serve as Junior Warden in my third and final year. With that I'm excited to pass the torch to Bill Kenney. For whom I pray to have an outstanding and productive term as Junior Warden.

I'm pleased to report that the upgrade from incandescent to LED lighting in the Nave was smooth and successful. The Vestry is still looking into other lighting projects in the Narthex and Nave to brighten our worship.

As our building turns forty the need for maintenance is ever increasing. Keeping the roof and plumbing from leaking is a constant process. Our heat and air contract with Airco has covered multiple repairs to our system this year at no added cost.

Outside of the building Red Roots has done a great job with meeting all of our landscape maintenance needs. We are aware of a small depression forming in the entry of parking lot. This is due to a water issue caused by a small spring there. We have contacted Connelly Paving and have received a bid for repair. We are also looking into any action we can take to prevent it from happening again.

I would like to take this opportunity to thank Father Joe and the whole congregation for the opportunity to serve in this capacity. Also, our Sexton Denton Riddle who does an amazing job and our administrative assistant Colleen Christian.

Respectfully submitted, Jonathan Wallingford, Junior Warden

MINISTRIES THAT ENABLE INSPIRING WORSHIP

Ministries striving for a perfect marriage of the centuries-old traditions that inspire us and exciting, modern worship engaging all five senses. We seek to honor our heritage and embrace our future.

ACOLYTES

The Acolyte Ministry is a worship ministry of individuals in our community that serve weekly with the aim of serving God, the church, and enhancing the worship service for all involved, by their detailed attention to the order of the service and reverent demeanor.

Acolytes may not say a lot during the service, but imagine how different our service would be without them!

Summary

The acolytes of SAC are children, youth and adults who participate in the worship service, usually at 10:45, by processing with thuribles, torches, orthodox fans, crosses and streamers, receiving the offering receptacles from the ushers, assisting in the preparation of the Eucharistic table and distribution of communion, lighting and extinguishing candles, and other assigned duties within worship service.

Last year, those dedicated people included: Amy Hinojosa, Mia Hinojosa, Olivia Krausse, Isabella Krausse, Zack Rosa-Berrios, Zoe Alsay, Zipporah Alsay, Caleb Alsay, Alex Womack, Amethyst Wressell, Sergio Martinez, Celeste Gudino-Saenz, Maelynn Mack, Matisyn Mack, Makannah Mack, Jaxon Mack, Tyler Westmoreland, Christopher Lapolla, Eric Rosa-Estrada.

One of the highlights of celebrating St. Augustine's 40th Anniversary 2023 was the Vestry voting to send a delegation of 15 acolytes and 13 adult chaperones to the National Acolyte Festival held at the Cathedral of Sts. Peter and Paul (The Washington National Cathedral.) This was the first time that the festival has been held since 2019. There were over 65 ecumenical churches represented, 500 acolytes and 1500 people in attendance. The group from St. Augustine's attended the festival, workshops and participated in a behind the scenes tour of the National Cathedral. During our time in Washington, D.C. we had an opportunity to visit historic sites, museums experience urban life and bond.

In December, as part of an outreach project celebrating our 40th Anniversary we adopted 40 families for Christmas. The acolytes gathered at St. Augustine's, divided the names and participated in buying Christmas gifts for 40 children and families in the Putnam City School district. This event instilled within our youth not only the spirit of the holiday season. But, a sense of being grateful for all of the blessings that we enjoy and can share with others.

Let us know if you would like to learn more about this ministry. Children and adults are welcome. As we continue to venture into 2024, we look forward to continued growth, opportunities for service and outreach and an exciting year ahead!

Blessings,

Fr. Joseph Alsay+

EUCCHARISTIC ASSISTANTS

We have 20 Eucharistic Ministers who are all straining to serve God and our church via this ministry. We continue to have individual and group meetings to discuss ways to maximize the expertise of the ministers in the ever-changing kaleidoscope of our nave. It is my firm belief that this cadre of individuals are excited, dedicated, and the kindest group of individuals with whom I have ever had the pleasure of working. Despite an ever-changing environment in which to work, they are both flexible and knowledgeable. My hat is off to all of them! Granted this, the ministry continues to be in need of new recruits, especially for the 8:30 AM Sunday service; volunteers would be tremendously appreciated.

Respectfully submitted, Gil Haas

OBLATION BEARERS

Oblation Bearers are tasked with delivering bread and wine to the Altar before communion. It has been an honor to assist Father Joseph in scheduling the Oblation Bearers. This task is a team effort, Father Joe and Sarah-Emily have provided names of willing servers. The Oblation Bearers themselves have provided names of those interested in serving. We have had several new individuals that have said "yes" when asked to serve as Oblation Bearers. We have had an estimated 28 individuals that have served as Oblation Bearers. We hope to increase the number of those serving as Oblation Bearers. This is a way of serving in a small way but an important part in honor of God. Anyone willing to serve is welcome to do so. They can contact Claudia Estrada.

Respectfully submitted, Claudia Estrada

ALTAR GUILD

St. Augustine's Altar Guild is responsible for "setting the table" and cleaning up after both Sunday morning services, the Wednesday noon services, Feast Day services, weddings, baptisms and funerals. Our Guild currently has 18 faithful members who join one of four Altar Guild teams or provide special services like preparation of bread for each Eucharist, or sewing new and mending old parish linens and vestments, or serving at our Wednesday service. Each team serves one week per month. **If you are interested in the how and why behind the preparations for a service at St. Augustine's, you should consider joining the Altar Guild.** We would love to have you!

We have four men on our our teams and we are looking for more. Our gentlemen are extremely valuable with reaching in tall places, carrying and climbing ladders, and helping heave heavy vestments and candles, among other essential tasks.

The Altar Guild works hand in hand with our priests and sanctuary decorators liturgically adorning our sacred space to create a beautiful place to worship. Whether we celebrate glorious church festivals or live in ordinary time, St. Augustine's Altar Guild appreciates creating a special event for all who attend here.

We are serious when we say come and join us! We are proud of the care we take in serving the clergy and membership of St. Augustine's, and **we have great fun.** Lifelong friends have emerged from this ministry and some of our most spiritual moments have occurred while caring for our sacred space. For more information, contact:

Jeannie Haas jbmhaas@gmail.com (405) 203-9707 IF NO ANSWER, PLEASE LEAVE VOICE MAIL
Respectfully submitted, Jeannie Haas

FLOWER/LITURGICAL ENVIRONMENT GUILD

Mission: The Liturgical Environment Guild mission is to serve God by making our church a beautiful setting for worship and fellowship. We strive to bring life and color to the church and to be a continual reminder of the wonders of nature that God has created.

Duties: The duties of the Liturgical Environment Guild are to provide visual stimulation of God's beautiful creations for each of the church seasons. Much thought is given to incorporating items with significant spiritual meaning to the liturgical season and days of celebration. We also arrange for flowers to be used on the Altar during certain seasons based on, in memory of, or request to honor, flower donations. Working with Father Joseph, we try to add to the beauty God created to enhance our worship service.

2023 was a great and productive year enhancing our worship with beautiful décor. We returned to offering our members an opportunity to donate floral arrangements with a calendar placed in the commons area. The altar was re-positioned again this year for Advent, so that we would be facing East for worship, as well as the traditional items we use each year. Once again, the paper slips with prayers were put into glass ornaments and placed on two trees that were illumined on Christmas Eve. We have a core group of people serving with the Liturgical Environment, willing to help, and it's a great group that strives to make our worship space meaningful. Thank you, Father Joseph for your vision to keep making worship fresh, engaging, and inviting to all as we worship God.

Respectfully submitted, Susan Shebester

INTERCESSORS AND LECTORS

I must say that this past year was much better COVID wise than 2021. As always, the L/I stepped up to the plate with their dedication and commitment to serve St. Augustine and we enjoyed new members to our team! We encourage new members to join the L/I team. I especially appreciate the help I received during a difficult time this past summer. It was satisfying and comforting to know that all was going well with their steadfastness.

DEFINITIONS

Lector: A lay person trained in reading scripture who is appointed by the clergy or the lay minister responsible for Lectors. A lector may also be known as a reader. There is no license required for this lay ministry. However, a training session, or more than one, is required with the responsible lay minister. A guide is available upon request from Marcy Taber.

Intercessor: One who prays on behalf of others. Jesus is known as the heavenly intercessor who prays for all of us!

MISSION The L/I's role is to convey the "Word of the Lord" thoughtfully and meaningfully! The clergy often refer to the scripture during their message, so it is most important to share the Word in an understandable manner. St. Augustine is privileged to be blessed with the commitment of 30 plus Lectors/Intercessors combined for both services. I'm available to meet one-on-one in some instances and there are additional practice sessions for special services. 2022 again was a busy year for the Lectors/Intercessors. St. Augustine is blessed to enjoy the enthusiasm, dedication, and commitment of these parishioners to this ministry. I am blessed to be a part and to spend time with this special group of friends...they are the best!

Respectfully submitted, Marcy G. Taber

Music Ministry

Canon II.5 recognizes that music is essential to worship. Liturgical music is an offering to God. The particular style is not addressed—what is important is that our praise is genuine and our worship authentic.

Our collective leadership strives to implement a ministry framework that supports and encourages the assembly gathered to participate with extreme enthusiasm and joy. This ministry is supported by many volunteers and staff members throughout the year.

Special mention for 2023:

Karena VanHorn continued in faithful service until summer, 2023.

Thanks to Patrick Hayes, who stepped up beginning summer, 2023, as pianist and organist at the 1045 liturgy. Thanks to Roger Barton, who stepped up to serve the 830 and 1045 liturgies as organist while John Potter was on break.

Thanks to John Potter, for his continued service, especially the fabulous Easter and Christmas Eve liturgies.

Thanks to Elizabeth Sousa-Bolt, who stepped up to direct the Latinx choir and support our ensemble throughout the year.

Thanks to Randy Polk, trumpet, who answers the call throughout the year whenever we ask!

Thanks to my ever-faithful friend and spiritual brother, Guy Nembhard, for continued faithful service.

Thanks to Sarah Hunsucker, who replaced Karena as 8:30 cantor, and who has also joined us at the 10:45 liturgy as lead vocalist.

Thanks to the many, many special guests we welcomed throughout the year (too many to mention here).

Thanks to our wonderful group of volunteers who serve when asked -- with enthusiasm: Ashley McCord, Phillip Sherwin, James Burkhart, Jason Elliot, and Breanna Troutman.

Thanks to our AV team, led by Josh Eliot and Eric Brinley. They see to it that we are seen and heard each and every week, and we are grateful.

The support that this parish offers to the music team is simply amazing. From finance to enthusiasm, the church puts her arms around this ministry and lifts up its member and leaders each and every year.

As I reflect on worship and music at St Augustine's in 2023, I am again reminded that **God will not challenge us without equipping us!** Indeed, every challenge that has come our way has been answered with strength, skill, and faithful service. As we continue this wonderful journey of faith and outreach, we remember that we are all children of God, loved and forgiven.

MAKE A JOYFUL NOISE UNTO THE LORD!!

Thanks be to God !

Respectfully submitted, Scott Chard

OUTREACH MINISTRIES

Ministries aspiring to be an active part of God's ongoing work by reaching out to show that faith can bring peace justice and hope to the world, the local community and in each other's lives.

CREATION CARE

The Creation Care Ministry of St. Augustine has twice in the past sponsored a give away of cloth grocery bags. In addition, you may notice that china cups are used as often as possible during coffee hours. Used bulletins are recycled weekly by a member of the congregation. Little steps like this to be mindful of our use of precious resources have become a routine part of our week.

The Ministry contacted a socially responsible solar company to consider the feasibility of installing solar panels on the roof and ground area surrounding the building. The preliminary idea for such a major change was forwarded to the Vestry who has put it on its list of future considerations.

For the time being, the Creation Care Ministry is not actively pursuing any further activities.

Respectfully submitted, Judy & Mark Heaney

BROTHERHOOD OF ST. LAWRENCE

As a reminder, the "Brotherhood of St Lawrence" is a men's group that meets periodically for fellowship which typically revolves around good people, stories, and food.

At our last meeting, we had a few members that met early one morning at the "Neighborhood Jam" for breakfast. Where we shared about our past trials and tribulations, prayed, had a little devotional, and gave each other some motivation or advice for our continued walk with Christ.

If this sound like a program for you, please give me a call.

In 2023, many church members and leaders, has known that our group has been in some flux as of late. A lot of our wonderful members of the group, have been pulled in multiple directions - working more, engaged in other activities, moving out of state, or just lost interest in the small group.

In 2024, we look to re-engage, re-energized, and re-structure the program. With only a handful of Active Men in the Group, we all agree that we need to actively start inviting other men, to our meetings and doing at least one-event, every quarter in the Calander year.

On a Positive note: We as a group, did take advantage of the Church's Matching Funds Outreach program. By giving away \$2,000 dollars. The Group purchased groceries for approximately 25 families/individuals at our annual Grocery Buy at the Crest Foods Store in SE OKC, this is our way of "Paying it Forward" to the community. With all the economic "Hard Times" in the community, this program is really a "Blessing" to those people that we could reach on the evening, lots of tears of joys and hugs.... Heartfelt JOY (Jesus, Others, Yourself).

If you are interested in joining the Brotherhood, no need to wait for the next ministry fair or being "ASKED". Please contact myself at 405-501-4916, I love to give you 411 on the group's future activities. Respectfully submitted, Rick Inselman

EPISCOPAL CHURCH WOMEN (ECW)

ECW Annual Report for Jan – May 2023

President: Carol Cleveland
Vice President: Elizabeth Wallingford
Secretary: Jan Pope
Treasurer: Nancy Loeb

We kicked off the year with our meeting in January. Ms. Cleveland stepped down as President and the Vice President carried out the duties of President for the remainder of the Spring session. We weren't able to have the Baked With Love bake sale in the previous year. The Vestry matched funds with the ECW for the Jesus House women in the amount of \$500.00 giving us a total of \$1000.00 for the year. The ECW hosted a Paint for Saints event that was a huge success in April. The ECW raised \$1,921.91 with this event minus \$339.69 in expenses. We had our May luncheon and new officers were sworn in; Elizabeth Wallingford was sworn in as President, and Arriane Rodriguez was sworn in as Vice President, Sarah Stur was sworn in as Secretary and Betty Mise was sworn in as Treasurer. Betty Mise also took over getting items for the women of the Jesus House. The ECW ended the Spring Session and took a break for the summer months.

ECW Annual Report for June - December 2023

President: Elizabeth Wallingford
Vice President: Arriane Rodriguez
Secretary: Sarah Stur
Treasurer: Betty Mise

The ECW kicked off the Fall-Winter session in September with the new officers. We did not have any speakers this session. We got to work on the Baked With Love Bake Sale. The ECW had it at the beginning of November and it was a great success. We raised \$2,706.88 minus \$306.34 in expenses. We had a December luncheon to celebrate the success of the sale and to celebrate the holiday season. The plan is to have speakers starting in 2024, someone from the Magdalene House and more if possible. We also plan on having another painting party and possibly an art sale in 2024.

UNITED THANK OFFERING

This is an organization founded by Women of the Church. It has become a worldwide effort to meet compelling human needs and to expand the mission and ministry of the church---for men, women and children throughout the world.

I invite you to pick up a Blue Box. Put it in a convenient place. Take a moment each day to say thank you to God and put a coin in that box.

A great big thanks go out to everyone who contributed this year. We collected \$679.00!

Respectfully submitted, Jan Pope, Committee Chair

THE BLESSING BOX MINISTRY

The Blessing Box ministry was established in the Fall of 2022 and is currently being supported by the Outreach Ministry small group. Since most of the group's members were actively involved with the Guild of St. George (prior to its closing), it was a natural progression to take on the responsibility for this new venture. Now, we are recruiting donations, volunteers, and other groups to help with the project... (special thanks to the LGBTQIA+ and Allies group for being early joiners). The Blessing Box is located behind the church and is always accessible to the community. The volunteers organize and sort donations received in the big basket in the Commons and move them to storage and then on to the Blessing Box, keeping it stocked on Sundays and Wednesdays. The demand is great, and the box has already run out food several times. Items requested for donation include:

Canned and Boxed Food (no glass jars, please)

Proteins (tuna, chicken)

Soups

Pasta

Canned Vegetables

Canned/Container Fruit

Box drinks

Can openers

Hats and gloves

Toiletries and baby items

Cleaning products

St. Augustine members are encouraged to help with the operation of the Blessing Box. If you would like to volunteer, please visit the Sign-up page for more details and schedule a spot:

<https://bit.ly/SACBlessingBox>



Respectfully submitted, Kenny Koch

SMALL GROUPS

Ministries - Ministries that endeavor to bring us together for worship, fellowship and service.

SHINING KNIGHTS

Shining Knights is a St. Augustine's ministry focusing on fellowship through hospitality. Twice a year groups of 6-10 people are asked to meet 4-5 times in a 6-month period in a social setting. Groups are formed by the chairperson with input from the members. Hosts of each gathering rotate through the group members. The hosts determine the type of social gathering with input from the group. Friends within or outside the church may be invited to participate in the gathering by the host providing the opportunity to introduce a parishioner to the ministry or evangelize nonmembers.

The ministry currently has 42 members.

SHINING KNIGHTS LEADER'S JOB DESCRIPTION

1. Maintain current data base for all participants, including mailing addresses, e-mails, and telephone numbers.
2. Twice annually, currently in March and October, Publish in church bulletin...
 - New groups are being assigned.
 - All current members will remain in Shining Knights unless they opt out
 - Provide information describing Shining Knights.
 - An invitation to new members or old members to join by notifying the Leader.
3. Send reminder emails to current members.
4. In April and November,
 - Assign new groups.
 - Determine initial host.
 - Send emails.
 - Notifying members of the new groups and initial hosts.
 - Attach member contact data/spreadsheet.
5. Maintain a presence at church functions featuring ministries

If you are interested in this rewarding position, please contact Sarah Kelley at sarahkelley1940@gmail.com or 405-605-2044.

Respectfully submitted,
Sarah Kelley

ST. AUGUSTINE'S & CUB SCOUTS PACK 101

Pack 101, has completed, almost 9 full years, at Saint Augustine's and continue to grow many aspects of a young unit with the BSA program. This year, after the BSA Recharter, our unit, have a total of 25 scouts and 10 adult leaders,

Just like the last few years, the pack is always active and "trying to increasing" membership growth. This year we are trying develop Trained Leaders, into up levels of leadership.

(We are ALWAYS looking for more BOYS and GIRLS, and YES, we could use a few more adult volunteers, as well)

Below are the Key leadership in our unit, without their help the program would not happen, a big THANK YOU goes out to this list of folks shown below:

- Cubmaster – Mr. Matthew Danaher
- Committee Chair – Mr. Ryan Jones
- Lion's Den Leader – Mr. Ryan Bishop
- Tiger's Den Leader - Mr. Ryan Bishop
- Wolves Den Leader – Mrs. Danielle Trasher and Mr. Trevor LaBrosse

- Bear Den Leader – Mr. Ryan Jones and Mr. Trevor LaBrosse
- Webelos & AOL's Den Leader - Mr. Matthew Danaher and Mr. Donnie Thornton
- Treasurer – Kate Treat
- Advancement Chair & Committee Member – Mrs. Kristy Thornton
- New Adult Members are the following: Gayle LaBrosse – Committee Member
- Charter Organization Representative & Vestry Member – Mr. Rick Inselman*

Our Pack 101 meets every Tuesday Night from 6:30 to 7:30 in the parish hall, here at St Augustine of Canterbury, Episcopal Church (when school is in session for the youth) and also on Zoom (for our Committee/Leader Meetings).

As a Reminder, our Cub Scout program welcomes the whole family to get involved.

Yes, girls from the ages of 5 to 11 can also participate in CUB Scouts program right along with the boys.

If you have an older youth (11 to 18) wanting to be involved in scouting they would be in a Troop Level unit, this is a different venue. For more details on either program, please contact myself when you have a chance by text or phone.

Pack 101 has a Fun and Outdoor Activities scheduled for the spring time, are the following: Pinewood Derby, Rockets, Hiking, and Camping (at least twice a year). We are ready and excited for more adventures to help our young scouts to develop three key areas in their lives:

1. **Character Development**
2. **Leadership Development**
3. **Physical Fitness**
4. **Community Service or Citizenship Training.**

We are always trying to “**Do our Best**” with the **Scout Oath** and **Law**:

Scout Oath –

On my honor, I will do my best

To do my duty to God and my country and to obey the Scout Law;

To help other people at all times;

To keep myself physically strong, mentally awake and morally straight.

Boy Scout Law –

A Scout is: Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent.

As a reminder, I also want to send a big “**Thank You**” to the Leaders of Pack 101, our whole congregation, and the Vestry for all of their support, to help make our “Cub Scout Unit” partnership successful.

IF you have any questions, commits or concerns, please let me know.

Respectfully submitted and remember “**Keep on Scouting on!**”

Rick Inselman

Pack 101 – COR (Charter Organization Rep.)

(405) 501-4916 cell Email – P101rangerrick@yahoo.com

RAINBOW CONNECTION (LGBTQIA+ & ALLIES) GROUP

The year of 2023 marked Rainbow Connection's first full year of existence as a formal group at St. Augustine's. Following the calling to build on the diverse and inclusive ethos of St. Augustine - to be an enthusiastically inviting and welcoming Christian community - we formalized Rainbow Connection at the end of 2022. Our organizational meeting was well-received, attended by approximately thirty participants. As a group, we committed to becoming a community that engages in faith, fun, and fellowship while ministering in our community.

During 2023, Rainbow Connection grew into a vibrant and energetic community at St. Augustine's. We quickly forged a partnership with Sisu Youth Services and became a strong advocate and sponsor of Sisu's care for homeless youth in the Oklahoma City area. Providing regular meals, supplies, and sponsorship of Sisu as well as support for North Winds and Other Options, Rainbow Connection and St. Augustine was soon establishing ourselves as a key community partner.

Pride month was like none we had experienced before. In addition to our participation in the city's 'Pride on 39th' parade alongside St. Paul's Cathedral and Grace Church Yukon, St. Augustine's designed and hosted a number of other Pride events including a reflection & prayer service and a screening of our own Josh Eliot's movie, *Sacrament*, which drew sizable crowds to St. Augustine's.

Rainbow Connection members have also been committed to building friendship and fellowship through connecting activities such as the OKC Spark softball game and sponsorship of St. Augustine 40th Anniversary 1980's Bash. Rainbow Connection is becoming active and visible in both our church and broader communities, drawing others into an invitation to explore the full and unconditional love of God in their lives.

Respectfully submitted by Jeanne Lowrey and Bradley Davidson.

MINISTRIES THAT SUPPORT PASSIONATE SPIRITUALITY

Ministries that do not insist that we know all of the firm and final answers to life's most important questions but committed to listening to God and loving the questions as we seek the way of Jesus.

MINISTRY TO YOUTH & CHILDREN

This year, I began a new role as the children's chapel facilitator. Along with many amazing volunteers, we reopened children's chapel in the fall 2023. We have had anywhere between 3-13 kids attending. Each week volunteers guide the kids through the Episcopal traditions following our lectionary. Lessons build on the the children's moment provided in worship before the kids follow the cross to children's chapel. Edith Kenney has created and provided a craft that enhances the lesson each week.

Our goal for the 2024 year is to increase the number of children in chapel as well as volunteers. We want to make chapel a fun learning environment where the kids enhance their knowledge of the Episcopal traditions.

Respectfully submitted, Crystal Westmoreland

STEWARDSHIP

The Stewardship team strives to keep us focused on identifying and using the resources God has provided us so that we can continue our ministry. Our response to God's generosity is exemplified in this this year's theme: *Rooted in Abundance*. This theme is also an apt analogy to use as we begin our year-long celebration of St. Augustine's 40th anniversary. Through the ups and downs of our history, our roots have been sinking firmly not only into our physical neighborhood in northwest OKC, but also figuratively into the hearts and souls of our members. Today we have firm roots that will become our source of strength and courage as we become active participants with God in sharing our abundance. We not only want to continue the work we have already undertaken, but also to extend our ministry.

As a result of the stewardship effort in November 2023, can report the following results as of mid-January 2024:

	Total for 2024	Change from 2023	# of Pledges
New Pledges	34,544	34,544	15
Current Year Pledge > Prior Year Pledge	177,834	38,232	41
Current Year Pledge < Prior Year Pledge > 0	65,500	(17,667)	21
Current Year Pledge = Prior Year Pledge > 0	343,020	-	107
Pledged in Prior Year but not in Current Year	-	(57,740)	21
No Pledge in Current or Prior Year	620,898	(2,631)	205

Respectfully submitted, Marian Moon

Ministries that Provide EFFECTIVE STRUCTURE to our Organization

Ministries that strive to help us be good stewards, working diligently to be welcoming, inclusive, hospitable, manage the property and resources in our care.

VIDEO TEAM

Very little has changed this year for the video team. Our team has comprised of Josh Eliot and Bri McGhee. The services are best run with two people, one in charge of the stream via iPad and the other person in charge of separate camera, but the workload can still be achieved by one person. We no longer stream through Faith Network for St. Augustine's website and have gone back to streaming straight to YouTube. I think this is a simpler and more effective approach. The equipment is still in good condition. My one request would be if we had more external hard drives, or at least external hard drives specifically set aside for the video team. Sometimes we need to charge the cameras during the services cause their batteries die quickly, so having the external hard drives would prevent this from happening. There have been no issues regarding the internet connection; it's probably the best it's ever been since I started working there. Josh and Bri will be leaving within the next few months so we're in the process of finding a new video team. The current plan is to find people through local universities (we're specifically looking at OCU) and then go from there, perhaps finding more people from the church who are interested in participating.

Respectfully submitted, Josh Eliot

USHERS

The Usher team was formed to assist the parishioners in any way the ushers can to enhance the parishioners' experience while at St. Augustine's. This could come before the church service helping parishioners and visitors find their way to any of the facilities that they need. It could come during the service providing direction where needed.

The Usher team also serves during special services, especially those where a large number of visitors might attend, providing direction and answering questions.

The current Usher team for the 8:30 service is led by George Lauffer and includes Bob Everson, Tom Norton, Chuck DeBellevue, Bud Johnson, Jim Ferguson, Mark Tygret and George Lauffer.

The current Usher team for the 10:45 service includes Marc Dillard, Jose Hinojosa, Rick Inselman, Calvin Jones, Mike Hall, Jay Kyte, Sara Kyte, Matt Lapolla, Valerie Lewis, Victor Rios, Luis Rosa-Berrios, Jason Seabolt, Jessiah Shaw, Marcy Taber, Ricky Womack and Mark Williams.

Thank you to all the Ushers who serve at all the services. Should you have an interest in joining the Usher team, please contact Mark Williams on 405 650-0234 (call or text) or at wms-mail@swbell.net. It is a wonderful way to serve St. Augustine's and those who attend the services there.

Respectfully submitted, Mark Williams, Head Usher

GREETERS

There have been as many as 24 Greeters on the roster for 2023, but health and family issues have shortened the list of active Greeters to 14, and three of those have been unscheduled on a temporary basis. In the last week of the year, we added a new parishioner to the roster! Visitors still receive mugs as welcome gifts. It is hoped that those temporarily unscheduled will resume soon. Also, anyone interested in serving at the 10:45 service should contact **Janet Mills**.

We are especially thankful for **Gayle Anne Roberts**, who has handled all Greeter duties for the 8:30 service. Anyone wishing to serve at the 8:30 service should contact Gayle Anne.

Respectfully submitted, Janet Mills

HOLY HOSPITALITY

The Hospitality team served food for Sunday morning coffee hour all year. Special thanks to Charlotte Casio for leading the early morning coffee hour all year. On Easter Sunday, we served 2 meals between the 3 Easter services. Throughout the year we served several funerals. On In-Gathering Sunday, we served 2 meals. At the end of October, we hosted Father Tony's retirement led by Renee Lewis. Special thanks go out to her for leading this meal. On Christmas Eve, we served make-your-own ham sliders for the noon service, threw a birthday party for Jesus at the 5 pm service, and chocolates and champagne for the 10 pm service. Hosting all these meals and food would not have been possible without the help of the entire Hospitality team. We are always recruiting for the team and if anyone wants to become a member of the team, please let me know at either dkrausse1966@gmail.com or talk to me directly.

-Respectfully submitted. David Krausse

PARISH SCRAPBOOK & HISTORY

This committee was formed by the ECW(Episcopal Church Women) to have a visual history and story of this church in all that its members do both within and outside the church community.

We have put together pictures of activities, services, outreach programs, etc. that have taken place during the year. Also included are newspaper articles about the church and parishioners.

I would like to thank everyone who contributed to this project.

We are always looking for people who would like to be a part of this ministry, especially putting the pages together. If you are interested, please contact Jan Pope at 405-990-0701 or janpope1949@gmail.com.

Respectfully submitted, Jan Pope, Committee Chair

SUNSHINE COMMITTEE ANNUAL REPORT

This committee was formed by the ECW (Episcopal Church Women) with the purpose of helping parishioners with food when they have surgery, have a baby, are ill, a death in the family, etc.

I would like to thank everyone who cooked and delivered these meals. You are greatly appreciated.

We are always looking for people who would like to be a part of this

Ministry. If you are interested, please contact Jan Pope at 405-990-0701 or janpope1949@gmail.com.

Respectfully submitted, Jan Pope, Committee Chair

PRAYER SHAWL COMMITTEE

For many years we have asked our church member who like to knit or croquet to create Prayer Shawls. We have some yarn, given to us or you may purchase the yarn, just making sure it will be washable and warm and cozy. Members pray for the individual who gets the shawl that they may know they are surround in love and the spirit of God for healing and peace. We have a cabinet in the #1 office with shawls for anyone who needs them however we are in need of more shawls. Our priests are always happy to bless them before they are given. It's a beautiful ministry for those who make a prayer shawl and those who receive them.

Please contact Judy Moon @ 405-834-5887 or judy.moonbeam@gmail.com for more information.

Respectfully submitted, Judy Moon

DAUGHTERS OF THE KING (DOK)

Mission: The mission of the Order is the extension of Christ's Kingdom through Prayer, Service and Evangelism.

Who We Are: The Order of the Daughters of the King® (DOK) is a spiritual sisterhood of women dedicated to a life of Prayer, Service, and Evangelism. By reaffirmation of the promises made at Baptism and Confirmation, a Daughter pledges herself to a life-long program of prayer, service, and evangelism, dedicated to the spread of Christ's Kingdom and the strengthening of the spiritual life of her parish. Today our membership includes women in the Anglican, Episcopal, Lutheran (ELCA), and Roman Catholic churches.

President: Judy Moon, Vice-President: Robin Troutman, Secretary: Jan Pope, Treasurer: Patsy Hollingsworth: Membership: Presently we have 11 members.

New Membership: The Daughters of The King, St. Brigit Chapter, are always seeking new members. To become a member one must complete the National Study Guide and take the Vow to observe the Rules of the Order. Installation of new members takes place during a church service. Anyone interested in more information please contact Judy Moon :judy.moonbeam@gmail.com or 405-834-5887

Our chapter meets on the second Saturday of each month to review our prayer list and conduct other business. Attending meetings is vital to this ministry,

We pray daily for those on our prayer list and send birthday and remembrance cards to parish members. We continue our spiritual growth and nourishment by studying and discussing books or watching TV programs such as "The Chosen".

Respectfully submitted, Judy Moon

HEALTH MINISTRY

The Health Ministry continued to provide resources throughout 2023 to promote well-being in body, mind and spirit.

Our wellness tips and bulletin board displays were informative, offering information for health promotion. We supplied devotional books for Lent and Advent from the Living Compass organization, both in English and Spanish. Quarterly blood pressure checks and healthier snacks were also available to our St. Augustine family as well. We continue to keep some durable medical equipment for loan.

We joined other ministries to serve our community by collecting hand warmers, blankets, thermal underwear and pet supplies for our brothers and sisters experiencing homelessness.

The Health Ministry looks forward to 2024 and sharing ideas, and resources, using a wholistic approach for optimal well-being.

Respectfully submitted, Edith Kenney

CARE FOR CAREGIVERS (2023 New Ministry)

A “brainstorming” session was held in August, 2023 in order to learn what parishioners might find valuable to Caregivers. Our first meeting was held in September, and we have met once each month. We also have a text group so that we can communicate between meetings.

Care for Caregivers is open to anyone interested, including those who are not affiliated with St. Augustine, because, paraphrasing the late Rosalynn Carter, **everyone either has been, is, or will be a Caregiver.** We have members in each of those situations. Attendance is by nature very fluid. We have no set agenda, but rather, we talk about whatever attendees need or want to discuss. The purpose of the **Care for Caregivers Ministry** is to offer support to Caregivers and in some small way gladden the hearts of those who often feel stressed, isolated, exhausted, helpless, or completely overwhelmed. We provide a brief break from their care giving duties, complete with light refreshments that they themselves do not have to prepare. (Even that can be a gratitude moment for a Caregiver.) Sometimes support is of a practical nature, such as how to find Veteran benefits or connecting members with entities able to help with issues such as Hospice care, part-time help in the home, or even a full-time nursing residence.

We vent, we laugh, we learn, we celebrate, and we might cry together, too. It is a safe space without judgment. Feedback in the first four months has been even more positive than expected. We hope everyone will help spread the word about this important new ministry.

Respectfully submitted, Janet Mills

COLUMBARIUM COMMITTEE

The Alice M. Norton Memorial Columbarium within our Church is one of the most beautiful in this area. We are blessed to have this beautiful resting place for cremated remains of faithful departed. The Columbarium contains 120 niches, 20 of which have been reserved. The Columbarium is open to all members of the Church and others.

For additional information about the Columbarium, Columbarium License Agreement, pricing, or other questions, please feel free to contact me.

Respectfully submitted, Jan Hunter